



MA HEALTHCARE LIMITED

CONFERENCE BOOKING - TERMS AND CONDITIONS

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Miscellaneous

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Booking conditions

- MA Healthcare Ltd (the "Company") accepts bookings under the following conditions:
 - All correspondence will be sent to participants at the address specified on the booking form or over the telephone (this address will also appear on the official Participants list given out at the event).
 - The completed booking form together with full payment must be sent to MA Healthcare Ltd. A confirmation of the booking will then be issued. Cheques should be made payable to MA Healthcare Ltd. Returning the signed registration form or making a payment through the website constitutes a firm booking.
 - Bookings may be made over the telephone but payment must be made in full by credit card.
 - All payments including credit card, must be in sterling.
 - The Company reserves the right to cancel a booking if payment is not made 6 weeks prior to the conference taking place. Any outstanding payment becomes the responsibility of the signatory made on the reservation form.
 - Payment for any booking made within 6 weeks of the conference will still be due to the Company irrespective of whether the delegate attends.
 - Should you be unable to attend, a substitute delegate may be able to attend. This must be received in writing one week prior to the conference.
 - The Company reserves the right to change the conference speakers in case of illness or other conditions beyond its control.
 - The Company does not accept responsibility for loss or damage to delegates own property and/or personal effects whilst at the conference. The Company does not accept any liability for loss or damage to personal effects caused by events beyond its control including (but without limitation) fire, flood, strikes, civil disturbances or for consequential loss or damage of any kind whatsoever.
 - Speakers approached at time of print.

Cancellation booking

- Written confirmation received 6 weeks prior to the conference will be accepted and a refund of 90% of the booking charge will be made. After this date, no refunds can be given. Verbal cancellations will not be accepted.
- If written cancellation is not received 6 weeks prior to the conference full payment will still be due irrespective of whether the delegate attends the conference.